



BOARD OF TRUSTEES MEETING MINUTES

Mission Statement: The mission of Vision Academy Charter School is to prepare students in kindergarten through eighth grade to become responsible and articulate students and citizens by using a comprehensive curriculum designed to foster academic success and current technology to build self-reliance.

Please use the following URL to join VIRTUAL BOARD MEETING via internet-capable device:

Topic: VACS Board Meeting

Time: Sep 9, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/97980278785?pwd=aGZMZ0F0VTJXeUw5THVyOUNFL0I5dz09>

Meeting ID: 979 8027 8785

Passcode: D1Kn3W

Meeting Type	X	Regular	Special
Minutes Type		Proposed	Approved

OPEN PUBLIC MEETING ACT STATEMENT

This meeting has been publicized in accordance with the requirements of the Commonwealth of Pennsylvania Sunshine Act and notification given to all appropriate parties. The notice of this meeting was posted in *the Delaware County Daily Times* and on *the school website*.

I. Call to Order:

The Regular Meeting of the Vision Academy Charter *School* is called to order at **7:06 PM** by **Adam**. The Board reserves the right to act on any and all agenda items.

II. Roll Call:

	<i>Name and Position</i>	<i>Attendance</i>
1	Adam Oksuz, President	√
2	Gokhan Seker, Secretary	√
3	Arinola O. Adams, Treasurer	√
4	Kakageldi Hommadov, Member	X
5	Erion Peshkepia, Member	√

III. Approval of Agenda

Motion: Erion

Second: Adam

Ayes: All Nays:

Resolved, that the agenda for the meeting is **APPROVED**.

IV. Board Approval of Previous Meeting Minutes

Minutes for the meeting on August 12, 2020 (*Exhibit I*)

Motion: Adam

Second: Erion

Ayes: All Nays:

Resolved, that the minutes for August 12, 2020 as in *Exhibit I* is **APPROVED**.

V. Call to The Public / Open Comment:

This is the time for the public to comment. Board President or designee opens the public comment session on agenda items only. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Board President or designee closes the public comment session on agenda items only.

The board heard comments from **NO ONE**.

VI. School Leader's Report

- Enrollment is at 371 right now.
- 7 new families indicated in their child's Student Information Packet that their child was receiving Special Education services at their previous school. Out of those 7 families, 3 of them have provided us with the necessary supporting documentation.
- In grades 5-8, attendance is taken every class period.
- *Back to School Night* is September 17th at 6:30pm.
- We are distributing meals every Monday, 8:00am-3:30pm (these meals are multi-packs that include 5 breakfasts and 5 lunches, enough to last them the week).
- We are 100% staffed as of today, 09/09/2020.
- Mr. Fatih G: made a few changes in instruction.
 - We moved away from Google Meet to use Zoom for instruction/live meetings.
 - We integrated new technology such as Wacom tablets, webcams, and digital platforms.
 - Staff went through an intense training for two weeks and had to pass a *virtual instructional skills* assessment. They had to demonstrate these skills through the online assessment to make sure every teacher was able to utilize these tools correctly.
 - We refined lesson plans to meet remote learning expectations (15-20 mins of guided instruction and then students work asynchronously).
 - Planned instruction - we revised our lesson plan template.

- We created a *Family Training Academy* that includes slides, screen shots, instructions, and videos to help students and parents use their technology more efficiently and comfortably.
- We hosted a *Parent Tech Training Night* where we described Zoom instructions and other tech tools. Around 94 parents joined.
- We came up with a new weekly communication tool with families, so instead of sending lots of emails to families throughout the week, we collaborate and send all teachers' announcements on one single template.
- 5th-8th grade uses Google Docs; kindergarten-4th grade uses Seesaw and Class Dojo - this goes out to families on Sundays at 7pm.
- In the past, there was no paid leave for paternity/maternity leave. Moving forward, they will have 2 weeks paid leave. If they don't use it, we will compensate them for that. If they DO use it, it will be paid leave.

VII. Business Manager's Report

Financial Statements (Exhibit V)

- We haven't received Upper Darby's payments for July or Aug yet.
 - Cash on hand is lower because of this.
- August 31st - 16% of budgeted revenue was received.
- Local revenue - 17% of budgeted revenue was received.
- We have the 2019-2020 audit coming up that will be completely virtual. Ali must scan all invoices and contracts from the 2019-2020 school year. By the end of Oct or Nov, they will get back to us with the results.
- Financial Ethics Form from our Board Members. They want this year's AND last year's. We have to do this ASAP since we are completely virtual now. Ali will send an email to all board members *individually*.

VIII. New Business Items:

- a. VACS Paternity/Maternity Leave Policy (Exhibit VI)

Motion: Seker
 Second: Mrs. Adams
 Ayes: All Nays:
 Resolved, that **the VACS Maternity/Paternity Leave Policy is APPROVED.**

HUMAN RESOURCES

- b. REMOTE WORK EXPECTATIONS (Exhibit VII)

Motion: Adam
 Second: Mrs. Adams
 Ayes: All Nays:
 Resolved, that **remote working expectations policy is APPROVED.**

c. Contract Renewals and New Hires (Exhibit VII)

Motion: Adam

Second: Seker

Ayes: All Nays:

Resolved, that **all new hires/new contracts since August Board Meeting and contract renewals is APPROVED.**

d. Federal Programs Parent Engagement Policies (LEA Level and School Level) (Exhibit VIII)

Motion: Mrs. Adams

Second: Adam

Ayes: All Nays:

Resolved, that **the Parent Engagement Policy is TABLED until the next board meeting.**

e. Harman, Michael as an Independent Consultant for Special Education Supervisory Services (Exhibit IX)

Motion: Adam

Second: Erion

Ayes: All Nays:

Resolved, that **Michael Harman working for us as an Independent Consultant for Special Education Supervisory Services contract as in Exhibit IX is APPROVED.**

f. 2020-21 School Year Hearing & Language Services and Psychological Evaluations (Exhibit X)

Motion: Adam

Second: Mrs. Adam

Ayes: All Nays:

Resolved, that **the contracted for hearing, language, and psychological services from DCIU is APPROVED.**

g. Adjournment

Public meeting adjourned to a closed session at **8:04 PM.**

IX. Executive Session

Mr. Adam moved, and Mr. Paskepia seconded to go into a closed session to talk about legal, HR and Building issues.

Ayes: All, Nays: None

Resolved, that the executive session started at 80:5

According to Sunshine Law, 65 PA.C.S.A. § 708, executive sessions to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters. **Please Note:** The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- Building Update
- Legal issues

X. Suggested Future Agenda Items

Minutes Certification:

Proposed minutes respectfully submitted,

Board President/Board Secretary/Recording Secretary	Date
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Approved by the Board of Trustees on ___/___/201__

Board President/Board Secretary/Recording Secretary	Date
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