



## BOARD OF TRUSTEES MEETING MINUTES

**Mission Statement:** The mission of Vision Academy Charter School is to prepare students in kindergarten through eighth grade to become responsible and articulate students and citizens by using a comprehensive curriculum designed to foster academic success and current technology to build self-reliance.

Please use the following URL to join VIRTUAL BOARD MEETING via internet-capable device:

**Topic:** VACS Board Meeting

**Time:** March 10, 2021 07:00 PM Eastern Time (US and Canada)

Every month on the Second Wed, until Jun 9, 2021, 6 occurrence(s)

Apr 14, 2021 07:00 PM

May 12, 2021 07:00 PM

Jun 9, 2021 07:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

<https://vacharter-org.zoom.us/meeting/tjApc-yurzgiGdDOcKRIOT4tEHi0xlQ-IUkG/ics?icsToken=98tyKuCsqj8vHNWWuBqDRoWlBo-gZ-7zmHZHjad5szuMXF8VifiE8pLYqpzIZX5>

**Join Zoom Meeting**

<https://vacharter-org.zoom.us/j/94445613834?pwd=SIi2Ym1XdkpoNm1ESmVsU3VwMU8rZz09>

Meeting ID: 944 4561 3834

Passcode: hmSx4r

One tap mobile

+13017158592,,94445613834#,,,,\*811153# US (Washington D.C)

+13126266799,,94445613834#,,,,\*811153# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 944 4561 3834

Passcode: 811153

Find your local number: <https://vacharter-org.zoom.us/u/adIA7zd9cb>

<b>Meeting Type</b>	X	Regular		Special
<b>Minutes Type</b>		Proposed		Approved

# OPEN PUBLIC MEETING ACT STATEMENT

This meeting has been publicized in accordance with the requirements of the Commonwealth of Pennsylvania Sunshine Act and notification given to all appropriate parties. The notice of this meeting was posted in *the Delaware County Daily Times* and on *the school website*.

## I. Call to Order:

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The Regular Meeting of the Vision Academy Charter School is called to order at **7:05 PM** by **Mr. Adam**. The Board reserves the right to act on any and all agenda items.

## II. Roll Call:

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	<i>Name and Position</i>	<i>Attendance</i>
1	Adam Oksuz, President	✓
2	Gokhan Seker, Secretary	✓
3	Arinola O. Adams, Treasurer	✓
4	Kakageldi Hommadov, Member	✓
5	Erion Peshkepia, Member	Absent

## III. Approval of Agenda

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Motion: Mr. Seker

Second: Mr. Adam

Ayes: All      Nays:

Resolved, that the agenda for the meeting is **APPROVED**.

## IV. Board Approval of Previous Meeting Minutes

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Minutes for the meeting on February 10, 2021 (*Exhibit I*)

Motion: Mr. Adam

Second: Mr. Seker

Ayes: All      Nays:

Resolved, that the minutes for February 10, 2021 as in *Exhibit I* is **APPROVED**.

## V. Call to The Public / Open Comment:

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*This is the time for the public to comment. Board President or designee opens the public comment session on agenda items only. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Board President or designee closes the public comment session on agenda items only.*

The board heard comments from **NO ONE**.

## VI. School Leaders' Report

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- Principal's Report (*Exhibit II*)
  - We are starting sibling kindergarten enrollment within the next week. The following week, we will begin non-sibling kindergarten enrollment. Other applicants (1st-8th grade applicants) will not hear from us until closer to the summer.

- We still have all 373 students from October 1st. No students have withdrawn since that date, and no new students have been enrolled.
- We only have 6 missing re-enrollment forms as of March 10th. We will continue to call and email these 6 families until we obtain these forms.
- Director of Instruction ( Exhibit III)
  - Q3 Progress Reports were released on March 5th via Infinite Campus.
  - After March 26th, Q3 Report Cards will be released.
  - Grades 3-8 students are taking PSSA practice tests this week.
- Director of Operations (Exhibit IV)
  - Current receivables - \$367,000.
  - In terms of cash on hand, this month is higher due to school district payments.
  - Received payments from Southeast Delco and Philadelphia.
  - Philadelphia accidentally made 2 payments this month.
  - We don't have any large account payables (Other than from the DCIU. We will be receiving a final bill from them in May, maybe about \$100,000).
  - New School Building*
    - The agreement for the new building has been finalized.
    - ESCROW check is ready and has been signed by the Board (\$50,000 with regard to sale agreement).
    - Board must approve the purchase agreement and campus exchange agreement and notify the school district of our purchase of the building.
    - Money in ESCROW is awaiting finalization of documents.
    - The closing date should be scheduled within the next 30 days.
    - Moving day will be 5 days after the end of the school year.
  - COVID-19 / Vaccine / Rapid Antigen Testing*
    - Fewer deaths and fewer COVID cases recently in Pennsylvania & Delaware County.
    - 5 VACS staff members have reported having COVID so far, who are all treated by now.
    - 6 VACS families have reported having COVID so far.
    - All VACS scholars and staff members fill out a daily health screen on Infinite Campus every morning by 8:30am. No one can enter the building without completing that health screen first. We ask that even scholars and staff who do not come to the building fill out the health screen on a daily basis.
    - We got approved to do rapid antigen testing with scholars and staff (BinaxNOW brand). 4 staff members were trained and became certified to perform the test on others.
    - Children's Hospital of Pennsylvania (CHOP) is assisting us with this. They will provide us with 2 nurses to assist Nurse Jackson with testing scholars and staff on the days we need them. This is completely voluntary for those who want to get tested and whose families have given us consent. It is also completely free-of-charge for us.
    - DCIU reached out to us about a vaccination roll out for teachers. All VACS staff had 24 hours to complete a survey and opt into getting the J&J vaccine. 30 out of 57 staff members opted in (i.e. they say they wanted to receive the vaccine). Some staff may have declined because they are already vaccinated, don't want to be vaccinated, or don't want this specific brand (Johnson & Johnson).
    - We are expecting 52% of our staff to be vaccinated by April 1st (based on these survey results and staff members who were offered a J&J vaccination).
  - Other*
    - Mrs. Short (3B teacher), Ms. Updegrave (8A teacher), and Mr. Perry (6A teacher) all spoke/presented regarding PSSA prep for their scholars.

- The state required PSSA testing for public schools. This will take place in person, April 19th – May 28th.
- We will conduct the testing using a staged schedule, where students will attend in cohorts.
- Each grade will use about 4 classrooms during PSSAs.
- We will have a test administrator for every group, hallway proctors, extended time proctors, and some additional testing roles. On every testing day, there will be about 8-10 additional staff needed in addition to the overall 12 test administrators (about 20-22 staff total).
- Non-testing grades will still have live instruction.
- Grades 3/5/6 & grades 4/7/8 = each day there will be about 120 scholars coming in for PSSA testing.
- PSSA testing school hours will be 8:30am to 1:00pm.
- If 10 teachers volunteer to undergo the Drexel University’s Wilson Training, we will have to budget for \$22,000. This is an evidenced-based reading program. If teachers are being trained in the summer (or non-regular work hours), they will be compensated accordingly. It will also count towards professional development.
- On those days when students are not tested, main classroom teachers will continue teaching. Only aides and intervention teachers may be pulled out to support PSSA Test supervision.

## **VII. Business Manager’s Report**

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- Financial Statements (Exhibit V)

## **VIII. New Business Items:**

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- a. Reconsideration of the timeline for returning students to in-person instruction for Vision Academy CS (Exhibit VI)

Motion: Mr. Adam

Second: Mrs. Adams

Ayes: All      Nays:

Resolved that all regular education students will remain virtual for the rest of the 2020-21 school year (with the exception of grades 3-8 coming in for PSSAs), and SPED & ELL students will continue to be offered the hybrid model is APPROVED.

- b. 2021 PSSA Test Schedule (Exhibit VII)

Motion: Mr. Adam

Second: Mr. Seker

Ayes: All      Nays:

Resolved, that all 3rd-8th grade scholars (except those who opt out for religious reasons) will come in person April 19th – May 28th to take the PSSAs in cohorts/groups is APPROVED.

- c. New Contracts/ HR Updates (Exhibit VII) since February 10, 2021

Motion: Mr. Adam

Second: Mrs. Adams

Ayes: All      Nays:

Resolved, that Janeil Simpson's role change from kindergarten teacher's aide to intervention teacher and provision of a new contract is APPROVED.

**d. Summer School and ESY Plan (Exhibit IX)**

Motion:

Second:

Ayes: All Nays:

Resolved, that \_\_\_\_\_ is \_\_\_\_\_.

\*\*\*Summer School and ESY Plan HAS BEEN TABLED\*\*\*

**e. St. Cyril Agreement of Sale and Campus Exchange Agreements (Exhibit X)**

Motion: Mr. Adam

Second: Mrs. Adams

Ayes: All Nays:

Resolved, that the St. Cyril Agreement of Sale and Campus Exchange Agreements is APPROVED.

**f. Memorandum of Understanding between Chester County Health Department and Vision Academy Charter School (XI)**

Motion: Dr. Hammadov

Second: Mr. Seker

Ayes: All Nays:

Resolved, that the Rapid Antigen COVID Testing (BinaxNOW brand) with Chester County Health Department is APPROVED.

**g. Update on the progress for Comprehensive Improvement Plan due November 2021.**

Motion:

Second:

Ayes: All Nays:

Resolved, that \_\_\_\_\_ is \_\_\_\_\_.

\*\*\*Comprehensive Improvement Plan HAS BEEN TABLED. Admin will meet to discuss this on Wednesday, March 24th.\*\*\*

**h. Drexel University's Wilson Training and Certification Proposal (ExhibitXII)**

Motion: Mr. Adam

Second: Mr. Seker

Ayes: All Nays:

Resolved, that Drexel University's Wilson Training for 10 teachers who volunteer is APPROVED.

**i. Adjournment**

Public meeting adjourned at **8:40 PM.**

## **IX. Executive Session**

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**According to** Sunshine Law, 65 PA.C.S.A. § 708, executive sessions to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, negotiations and other such related matters.

**Please Note:** The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- Legal issues
- Community Surveys

## **X. Suggested Future Agenda Items**

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### **Minutes Certification:**

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Proposed minutes respectfully submitted,

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Board President/Board Secretary/Recording Secretary	Date
Approved by the Board of Trustees on ___/___/2021	

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Board President/Board Secretary/Recording Secretary	Date
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