

Vision Academy Charter School

Flexible Instructional Day (FID) – FAQ

1. How will families and staff be notified of an FID?

Parents/Guardians & Students

- SchoolMessenger phone call to the primary number on file.
- Text message directing families to the VACS website for full FID instructions.
- Updates on Facebook, Class Dojo, and the VACS homepage.
- Local media alerts.
- Students receive instructions from teachers in Google Classroom or through the [Learning HUB](#).

Staff

- Notified through SchoolMessenger, school email, and internal communication tools.

If Internet/power is unavailable

- Families still receive the automated phone call.
- Students complete pre-distributed paper packets.

2. What does a typical FID look like?

- Students work from home on school-issued **Chromebooks** or paper packets.
- **Learning Platform:** Google Classroom (Grades K–8).
- **Assignments:** Posted by 9:00 AM and aligned to the length of a regular school day.
- **Types of Work:** Teacher videos, worksheets, digital tasks, online curriculum activities, and specials (Art, Music, PE, Spanish, Technology).
- **Accommodations:** Adjusted according to IEPs, 504s, and VIPs.
- **No Internet:** Students complete paper replicas of online work (updated weekly).

3. What are the teacher and staff responsibilities on an FID?

Teachers

- Prepare and post assignments by 9:00 AM on Google Classroom and the [Learning HUB](#).
- Support families through email, Class Dojo, and Google Classroom.
- Available 8:15 AM–3:45 PM.
- Track participation and record attendance.

Administrators & Support Staff

- Confirm assignments are posted correctly.
- Respond to inquiries from 8:15 AM to 3:45 PM.
- Support academic and behavioral needs.

Technology Support

- Provide help via email and assist with login/access issues.

Counselors & Health Services

- Available by phone or email for wellness and guidance needs.

Paraprofessionals & Special Education Staff

- Provide accommodations and individualized support via:

- **Zoom or Google Meet** (when available)
- **Phone support** if the Internet is unavailable
- Adapted paper packets

4. How is attendance taken on an FID?

- **Attendance is based on work completion..**
- Students complete online assignments in Google Classroom or return paper packets on the next school day.
- Teachers record attendance in **PowerSchool** based on completed work.
- Missing work = **unexcused absence** unless excused documentation is provided.
- Work must be submitted on the FID or the next school day.

5. What if technology fails or a student cannot access online assignments?

Contingency Options

- Hard-copy packets (exact copies of online assignments) were sent home in advance.
- Phone access to teachers and support staff.
- **Zoom or Google Meet** sessions for live instruction when possible.
- Paper copies available for all subjects, including specials.

Students With Disabilities or English Learners

- Special education and ESL staff modify digital and paper materials.
- Support provided via Zoom, **Google Meet**, or phone.
- Paraprofessionals assist via virtual sessions or phone check-ins.

Access to Materials

- Packets provided before potential FID days, including at the start of the year.
- Students experiencing outages or device issues must complete the packet work to earn credit.

6. What are staff responsibilities if technology fails?

Teachers

- Follow standard FID expectations.
- Offer phone support if digital platforms cannot be accessed.

Administrators

- Support families by phone with access to technology challenges.

Tech Support

- Provide troubleshooting by phone.

Special Education & Student Services

- Call students to support the modified packet work.
- Document services provided.

Paraprofessionals

- Assist students via phone or explain packet work as needed.

7. How is attendance handled under the contingency plan?

- Students are marked **present** when packets or alternate assignments are completed and returned on the next school day.



- Missing work results in an **absent** mark (excused or unexcused, depending on documentation).
- Participation is tracked through:
 - Returned packets
 - PowerSchool entries
 - Special education monitoring tools

Students are marked absent if they:

- Do not complete required work;
- Cannot access assignments and do not use provided packets; or
- Miss the packet distribution and are unable to complete the materials.